# R. J. REYNOLDS

Tobacco Company

S. R. MacLeod
Region Operations Mgr.

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September 8, 1995

To: David Keeney
Todd McMahon
Keith Myers
Robert Ridge
Rick Westenberger

From: S. R. MacLeod

SUBJECT: *PREPARATION FOR 1996 CO-PLANNING MEETING*

The attached scroll listing represents accounts in your Operating Unit with Base Contracts - designated upper right hand corner as "SS" - Self-Service. The second scroll listing represents non-self-service Base contracts - designated upper right hand corner as "NSS" - Non-Self-Service.

Upon receipt and review, please provide the following information: VIA Voice Mail from DW Keeney

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Division # 1636

| # With One FP Footprint | + | # with two FP Footprints | = | Total S.S. Package Base |
|---|---|---|---|---|
| 19 | + | 198 | = | 217 |

| # With One FP Footprint | + | # with two FP Footprints | = | Total NSS Package Base |
|---|---|---|---|---|
| 9 | + | 32 | = | 41 |

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Please make your best guess (swag method) for the above needed information. No need to contact locations -- utilize this letter and fax back to my attention on or before Wednesday, September 13, 1995. Should you have any questions, please contact me.

Sincerely,

S. R. MacLeod

cc: R. C. Farmer
F. V. Natale

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Source: https://www.industrydocuments.ucsf.edu/docs/nrpy0000